



Sustainable Communities Work Programme 2018/19

This table sets out the Sustainable Communities Panel Work Programme for 2018/19; the items listed were agreed by the Panel at its meeting on 4 June 2018. This Work Programme will be considered at every meeting of the Panel to enable it to respond to issues of concern and incorporate reviews or to comment upon pre-decision items ahead of their consideration by Cabinet/Council.

The work programme table shows items on a meeting-by-meeting basis, identifying the issue under review, the nature of the scrutiny (pre-decision, policy development, issue specific, performance monitoring, partnership related) and the intended outcomes.

Chair: Cllr Laxmi Attawar

Vice-chair: Cllr Daniel Holden

Scrutiny Support

For further information on the work programme of the Sustainable Communities Scrutiny Panel please contact: -

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For more information about overview and scrutiny at LB Merton, please visit www.merton.gov.uk/scrutiny

Meeting date: 21 June 2018 (*Deadline for papers: 12pm, 13 June 2018*) **COMPLETE**

| Scrutiny category | Item/issue | How | Lead member and/or lead officer | Intended outcomes |
|---|--|---|---|--|
| Holding the executive to account | Cabinet Member priorities | Verbal update | Cabinet Member for Community and Culture; Cabinet Member for Environment and Street Cleanliness; Cabinet Member for Regeneration, Housing and Transport | To allow members to understand current priorities and consider how these should inform the work programme. |
| Holding the executive to account | South London Waste Partnership – communication of the new service rollout | <ul style="list-style-type: none"> • Written update report • Presentation | Anita Cacchioli, Interim Assistant Director, Public Space, Contracting and Commissioning Scott Edgel, CEO, Veolia | To understand how the new service rollout will be communicated to residents. |
| Performance management | Performance monitoring | Basket of indicators plus verbal report | Chris Lee, Director of Environment and Regeneration Steve Langley, Head of Housing Needs | To highlight any items of concern and for the Panel to make any recommendations or to request additional information . |
| Setting the work programme | Sustainable Communities Overview and Scrutiny Panel work programme 2018/19 | Written report | Annette Wiles, Scrutiny Officer | To agree the work programme and select a subject for task group review. |

Meeting date: 4 September 2018 (**Deadline for papers: 12pm, 24 August 2018**) **COMPLETE**

| Scrutiny category | Item/issue | How | Lead member and/or lead officer | Intended outcomes |
|---|--|---|--|---|
| Holding the executive to account | Highways and maintenance contract | Written report | James McGinlay, Assistant Director – Sustainable Communities | Pre-decision scrutiny - opportunity to comment on proposals prior to re-letting the contract. |
| Holding the executive to account | Parking update report | Written report | Cathryn James, Interim Assistant Director, Public Protection | Update to include Christmas parking, cashless parking, ANPR, parking in parks |
| Holding the executive to account | South London Waste Partnership – new service rollout | Written update report | Anita Cacchioli, Interim Assistant Director, Public Space, Contracting and Commissioning | Update to include numbers registering for assisted collections |
| Performance management | Performance monitoring | Basket of indicators plus verbal report | Councillor Nick McLean Chris Lee, Director of Environment and Regeneration | To highlight any items of concern, make recommendations and/or request additional information |
| Scrutiny reviews | Crossovers task group – Cabinet response and action plan | Written report | Paul McGarry, head of <i>futureMerton</i> | To receive Cabinet response and action plan. |
| Setting the work programme | Work programme 2018/19 | Written report | Annette Wiles, Scrutiny Officer | To review work programme and agree any changes |

Meeting date: 1 November 2018 (**Deadline for papers: 12pm, 24 October 2018**) **COMPLETE**

| Scrutiny category | Item/issue | How | Lead member and/or lead officer | Intended outcomes |
|---|--|-----------------------|---|--|
| Budget scrutiny | Budget/business plan scrutiny (round 1) | Written report | Caroline Holland, Director of Corporate Services | To discuss and refer any comments to the O&S Commission |
| Holding the executive to account | Morden re-development | Verbal update | Paul McGarry, Head of <i>futureMerton</i> | Pre-decision scrutiny prior to selection of a joint venture partner. |
| Holding the executive to account | Merantun | Presentation | Paul McGarry, Head of <i>futureMerton</i> | Update on progress. |
| Holding the executive to account | South London Waste Partnership – Lot 1 (grounds maintenance) | Written update report | Anita Cacchioli, Interim Assistant Director Representatives from idverde | Performance under the contract will be the main focus. |
| Holding the executive to account | Environmental enforcement | Written report | Anita Cacchioli, Interim Assistant Director | Opportunity to understand the team's remit in more detail. |
| Holding the executive to account | Public space protection orders | Written report | Doug Napier, Greenspaces Manager | Progress update |
| Scrutiny reviews | Single use plastics | Written report | Task group chair (TBC) | To agree task group's terms of reference |
| Setting the work programme | Work programme 2018/19 | Written report | Stella Akintan, Scrutiny Officer | To review work programme and agree any changes |

Meeting date: 9 January 2019 (**Deadline for papers: 12pm, 31December 2018**)

| Scrutiny category | Item/issue | How | Lead member and/or lead officer | Intended outcomes |
|----------------------------------|---|---|--|---|
| External scrutiny | Clarion Housing Group: regeneration | Responses to members' questions to be printed as part of the agenda | Representatives from Clarion Housing Group will be invited to attend the session and answer member questions. | This session will be used to focus on Clarion's estates regeneration. |
| Budget scrutiny | Budget and business planning (round 2) | Report | Chris Lee, Director of Environment and Regeneration. Hannah Doody, Director for Community and Housing Caroline Holland, Director of Corporate Services | To comment on the budget and business plan proposals at phase 2 and make any recommendations to the Commission to consider and co-ordinate a response to Cabinet. |
| Holding the executive to account | Vehicle emissions and parking charges | Report | Cathryn James, Interim Assistant Director of Public Protection | |
| Scrutiny review | Commercialisation task group – action plan review | Written report | Chris Lee, Director of Environment and Regeneration | To monitor the implementation of the task group's recommendations. |
| Setting the work programme | Work programme 2018/19 | Written report | Rosie McKeever, Scrutiny Officer | Standing item |

Meeting date: 26 February 2019 (**Deadline for papers: 12pm, 18 February 2019**)

| Scrutiny category | Item/issue | How | Lead member and/or lead officer | Intended outcomes |
|----------------------------------|---|----------------|---|---|
| Holding the executive to account | Diesel levy implementation | Written report | Chris Lee, Director of Environment and Regeneration | Pre-decision scrutiny on review of the levy. |
| Holding the executive to account | Waste, recycling and street cleaning: performance update: | Written report | Anita Cacchioli, Interim Assistant Director Scott Edgel, CEO, Veolia | To monitor performance following the rollout of the new service and to seek resident feedback on the service. |
| Holding the executive to account | Highways and maintenance contract | Written report | James McGinlay, Assistant Director – Sustainable Communities | As agreed by Panel in Sep 2018 - pre-decision scrutiny of contract specification and procurement process |
| Scrutiny review | Air quality task group – monitoring recommendations | Written report | Cathryn James, Interim Assistant Director, Public Protection | To monitor the implementation of the task group's recommendations. |
| Holding the executive to account | Air Quality Action Plan | Written report | Cathryn James, Interim Assistant Director, Public Protection | Update report |
| Holding the executive to account | Electric cars | Written report | James McGinlay | Briefing on progress |
| Scrutiny review | Single use plastics | Written report | Task group chair (TBC) | Draft report for approval by the Panel prior to progressing to Cabinet. |

Plus - Standing items on performance management and scrutiny work programme

Meeting date: 19 March 2019 (**Deadline for papers: 12pm, 11 March 2019**)

| Scrutiny category | Item/issue | How | Lead member and/or lead officer | Intended outcomes |
|---|--|----------------|--|---|
| Holding the executive to account | Cabinet Member priorities | Verbal update | Cabinet Members for Community and Culture; Environment and Street Cleanliness; Regeneration, Housing and Transport | To understand current priorities in relation to Panel work programme. To include an update on the Regulatory Services Partnership. |
| Holding the executive to account | Development and planning control | Written report | James McGinlay, Assistant Director – Sustainable Communities | Focus on operational capacity, performance and challenges facing the service. To include data on cases that are more than six months old. |
| Scrutiny review | Housing supply task group – monitoring recommendations | Written report | Steve Langley, Head of Housing Needs and Strategy | Final review – report to provide a summary of all impact. |
| Holding the executive to account | Update on the impact of the homelessness reduction act | Written report | Steve Langley, Head of Housing Needs and Strategy | Update report |
| Scrutiny review | Crossovers task group – monitoring recommendations | Written report | Paul McGarry, Head of <i>futureMerton</i> | To monitor the implementation of the task group's recs. |
| Holding the executive to account | Town centre regeneration | Presentation | Paul McGarry, Head of <i>futureMerton</i> | Progress update |

Plus - Standing items on performance management and scrutiny work programme

Meeting date: 30 April 2019 (Deadline for papers: 12pm, 22 April 2019)

| Scrutiny category | Item/issue | How | Lead member and/or lead officer | Intended outcomes |
|----------------------------------|--------------------------------------|---|---|---|
| External scrutiny | Accessibility of local stations | | | To respond to reference from Council |
| Holding the executive to account | Merton Adult Education | Written report | Anthony Hopkins, Head of Library, Heritage and Adult Education Service | Update on performance of the service |
| Holding the executive to account | Libraries and heritage annual report | Written report | Anthony Hopkins, Head of Library, Heritage and Adult Education Service | Annual report and information on any proposed future development of the service. |
| Holding the executive to account | London Borough of Culture | Written report | Christine Parsloe, Leisure and Culture Development Manager | Briefing on Merton's involvement in the London Borough of Culture initiative 2019. |
| Performance management | Performance monitoring | Basket of indicators plus verbal report | Councillor Nick McLean Chris Lee, Director of Environment and Regeneration | To highlight any items of concern, make recommendations and/or request additional information |
| Setting the work programme | Topic suggestions 2019/20 | Written report | Rosie McKeever, Scrutiny Officer | To seek suggestions from the Panel to inform discussions about the Panel's 2019/20 work programme |